



Hopewiser Atlas for Salesforce.com

Administration Manual

Hopewiser Ltd.
Merlin Court
Atlantic Street
ALTRINCHAM
Cheshire
WA14 5NL

Tel: 0161 924 2800
www.hopewiser.com
E-mail: support@hopewiser.com

Produced: July 2019
Version: 2019.07

Contents

1 Introduction	3
1.1 Intended Audience	3
1.2 Operation	3
1.3 Version Information	3
2 Installation	4
2.1 Install the Installation Package(s).....	4
2.2 Add the Find Address buttons to the Page Layouts.....	4
3 Configuration	7
3.1 Program Options	7
3.2 General Options	7
4 Un-installation	8
4.1 Remove the Find Address buttons from the Page Layouts	8
4.2 Uninstall the Installation Package(s)	9
Appendix A – Installing the components manually	10
A1 Upload the Static Resources	10
A2 Create the Visualforce Pages	10
A3 Create the Find Address buttons	13
Appendix B – Uninstalling the components manually	15
B1 Delete the Find Address buttons.....	15
B2 Delete the Visualforce Pages.....	16
B3 Delete the Static Resources	17
Appendix C – Accessing components in Lightning mode.....	18

1 Introduction

Welcome to Hopewiser Atlas for Salesforce.com.

Hopewiser Atlas for Salesforce.com provides an easy way to capture addresses from a postal code and premise number or name, or from an incomplete address. This greatly speeds up the process of entering addresses while at the same time ensuring that accurate address information is stored.

1.1 Intended Audience

This manual is aimed at administrators of Hopewiser Atlas for Salesforce.com.

1.2 Operation

Please see the separate Hopewiser Atlas for Salesforce.com User Guide for detailed operation instructions.

1.3 Version Information

To view version information, click the Hopewiser logo in the address lookup window or in the program options editor to display the About Box.



Click the Hopewiser Logo

The About Box shows the version numbers of the application, its component parts and the data set you are using. Should you need to contact technical support, it is useful to have these version numbers ready to enable the support staff to provide the most efficient response.

2 Installation

Hopewiser Atlas for Salesforce.com can be installed into Salesforce.com. It has no additional hardware or third-party software requirements beyond those required for Salesforce.com.

You will require an AddressServer in the Cloud account.

Log on to Salesforce.com as an administrator/developer.

The navigation paths mentioned in this section are described for users running Salesforce.com in **Classic mode**. If you are running Salesforce.com in **Lightning mode**, access to the components and page layouts are controlled by **OBJECT MANAGER**, the navigation paths are changed slightly. Please refer to **Appendix C - Accessing components in Lightning mode** for more details.

2.1 Install the Installation Package(s)

The installation packages are unmanaged packages that contain the static resources, Visualforce pages and the Find Address buttons.

If you have Salesforce.com **Essentials** edition, visit this URL to install the package for Leads, Accounts and Contacts into your organisation:

<https://login.salesforce.com/packaging/installPackage.apexp?p0=04t24000000Ahfe>

If you have Salesforce.com **Professional** edition or higher, visit this URL to install the package for address lookup for Leads, Accounts, Contacts, Orders and Contracts:

<https://login.salesforce.com/packaging/installPackage.apexp?p0=04t24000000Ep0m>

Note: If you are installing into a sandbox organization please visit these URLs instead:

<http://test.salesforce.com/packaging/installPackage.apexp?p0=04t24000000Ahfe>

or, for Professional edition and higher:

<http://test.salesforce.com/packaging/installPackage.apexp?p0=04t24000000Ep0m>

If you wish instead to install the package components manually, please follow the steps in Appendix A before continuing.

2.2 Add the Find Address buttons to the Page Layouts

Add the Lead Find Address button.

- In Salesforce.com, navigate to **Setup > Customize > Leads > Page Layouts**
- In the table of Lead Page Layouts, locate the row that has a **Page Layout Name** of **Lead Layout**.
- In that row, under **Action** click **Edit**.
- In the selection of components, select **Buttons**.
- Drag the **Find Address** button from the components area and drop it into the **Custom Buttons** area, as shown in the following screenshot.
- Click the **Save** button.

Lead Layout

Save Quick Save Preview As... Cancel Undo Redo Layout Properties

Quick Find Button Name

Buttons

Clean	Edit	Submit for Approval
Clone	Find Address	
Convert	Find Duplicates	
Delete	Sharing	

Lead Sample

Highlights Panel

Customize the highlights panel for this page layout...

Quick Actions in the Publisher

Post File New Task Log a Call New Case New Note New Event Link Poll Question

Actions in the Salesforce1 Action Bar

Actions in this section are predefined by Salesforce. You can [override the predefined actions](#) to set a customized list of actions in the action bar on mobile pages that use this layout inherit that set of actions by default when you click to override.

Lead Detail

Standard Buttons: Edit Delete Convert Clone Sharing Find Duplicates

Custom Buttons: Find Address

Lead Information (Header visible on edit only)

Lead Owner	Sample User	Phone	1-415-555-1212
Name	Sarah Sample	Mobile	1-415-555-1212
Company	Sample Company	Fax	1-415-555-1212
Title	Sample Title	Email	sarah.sample@company.com
Lead Source	Sample Lead Source	Website	www.salesforce.com

Drag and Drop the Find Address Button

Add the Account Find Billing Address and Find Shipping Address buttons.

- In Salesforce.com, navigate to **Setup > Customize > Accounts > Page Layouts**
- In the table of Account Page Layouts, locate the row that has a **Page Layout Name** of Account Layout.
- In that row, under **Action** click **Edit**.
- In the selection of components, select **Buttons**.
- Drag the **Find Billing Address** button from the components area and drop it into the **Custom Buttons** area.
- Drag the **Find Shipping Address** button from the components area and drop it into the **Custom Buttons** area.
- Click the **Save** button.

Add the Contact Find Mailing Address and Find Other Address buttons.

- In Salesforce.com, navigate to **Setup > Customize > Contacts > Page Layouts**
- In the table of Contact Page Layouts, locate the row that has a **Page Layout Name** of Contact Layout.
- In that row, under **Action** click **Edit**.
- In the selection of components, select **Buttons**.
- Drag the **Find Mailing Address** button from the components area and drop it into the **Custom Buttons** area.
- Drag the **Find Other Address** button from the components area and drop it into the **Custom Buttons** area.
- Click the **Save** button.

If you have Salesforce.com Professional Edition or higher, add Find Address buttons to Orders and Contracts.

Add the Order Find Billing Address and Find Shipping Address buttons.

- In Salesforce.com, navigate to **Setup > Customize > Orders > Page Layouts**
- In the table of Order Page Layouts, locate the row that has a **Page Layout Name** of `Order Layout`.
- In that row, under **Action** click **Edit**.
- In the selection of components, select **Buttons**.
- Drag the **Find Billing Address** button from the components area and drop it into the **Custom Buttons** area.
- Drag the **Find Shipping Address** button from the components area and drop it into the **Custom Buttons** area.
- Click the **Save** button.

Add the Contract Find Billing Address button.

- In Salesforce.com, navigate to **Setup > Customize > Contracts > Page Layouts**
- In the table of Contract Page Layouts, locate the row that has a **Page Layout Name** of `Contract Layout`.
- In that row, under **Action** click **Edit**.
- In the selection of components, select **Buttons**.
- Drag the **Find Billing Address** button from the components area and drop it into the **Custom Buttons** area.
- Click the **Save** button.

Hopewiser Atlas for Salesforce.com is now installed. Before use, you must set the Program Options (see section 3), in particular your Dataset, Username and Password (section 3.2).

3 Configuration

3.1 Program Options

Program options can be viewed and changed using the included editor.

Log on to Salesforce.com as an administrator.

Navigate to **https://<xxx>.salesforce.com/apex/hpw_config**, where <xxx> varies depending on your territory.

- For example if, after logging on to Salesforce.com, you are taken to a URL beginning <https://eu5.salesforce.com>, you would navigate to **https://eu5.salesforce.com/apex/hpw_config**.

You can click the **Your Account** link to log on or sign up for an account on the Hopewiser Services website.

When you have configured the options described in the following section, click the **Save** button to save your changes.

3.2 General Options

Server

This is the URL of the service you wish to use, typically <https://cloud.hopewiser.com>.

Username, Password

The username and password you use to connect to the service.

Dataset

This is the reference of the dataset you wish to use, e.g. `uk-rm-paf-internal`. After you have entered a Server, Username and Password, click the Sign In button to list your datasets.

Override Country

When this option is blank, the value of the Country field in the completed address is obtained from the PAF. When this option is not blank, the Country field of the address is forced to the specified value. This can be useful if you use an abbreviation or a code to represent the country. For example, if you are using a UK PAF you could force the country to have the value "UK" instead of "UNITED KINGDOM".

Include Organisation Name in returned address

When checked, Organisation Names that are listed in the PAF are included in the completed address. When cleared, Organisation Names are not included.

Include only PAF-listed House Name in returned address

When checked, the completed address will contain a House Name only if it is listed in the PAF. When cleared, the completed address will retain any House Name that was entered if the address is matched against the PAF.

Include only PAF-listed District in returned address

When checked, the completed address will contain a District only if it is listed in the PAF. When cleared, the completed address will retain any District that was entered if the address is matched against the PAF.

4 Un-installation

Log on to Salesforce.com as an administrator/developer.

The navigation paths mentioned in this section are described for users running Salesforce.com in **Classic mode**. If you are running Salesforce.com in **Lightning mode**, access to the components and page layouts are controlled by **OBJECT MANAGER**, the navigation paths are changed slightly. Please refer to **Appendix C - Accessing components in Lightning mode** for more details.

4.1 Remove the Find Address buttons from the Page Layouts

Remove the Lead Find Address button.

- In Salesforce.com, navigate to **Setup > Customize > Leads > Page Layouts**
- In the table of Lead Page Layouts, locate the row that has a **Page Layout Name** of `Lead Layout`.
- In that row, under **Action** click **Edit**.
- In the selection of components, select **Buttons**.
- Drag the **Find Address** button from the **Custom Buttons** area and drop it into the components area.
- Click the **Save** button.

Remove the Account Find Billing Address and Find Shipping Address buttons.

- In Salesforce.com, navigate to **Setup > Customize > Accounts > Page Layouts**
- In the table of Account Page Layouts, locate the row that has a **Page Layout Name** of `Account Layout`.
- In that row, under **Action** click **Edit**.
- In the selection of components, select **Buttons**.
- Drag the **Find Billing Address** button from the **Custom Buttons** area and drop it into the components area.
- Drag the **Find Shipping Address** button from the **Custom Buttons** area and drop it into the components area.
- Click the **Save** button.

Remove the Contact Find Mailing Address and Contact Find Other Address buttons.

- In Salesforce.com, navigate to **Setup > Customize > Contacts > Page Layouts**
- In the table of Contact Page Layouts, locate the row that has a **Page Layout Name** of `Contact Layout`.
- In that row, under **Action** click **Edit**.
- In the selection of components, select **Buttons**.
- Drag the **Find Mailing Address** button from the **Custom Buttons** area and drop it into the components area.
- Drag the **Find Other Address** button from the **Custom Buttons** area and drop it into the components area.
- Click the **Save** button.

If you have Salesforce.com Professional Edition or higher, remove the Find Address buttons from Orders and Contracts.

Remove the Order Find Billing Address and Order Find Shipping Address buttons.

- In Salesforce.com, navigate to **Setup > Customize > Orders > Page Layouts**
- In the table of Order Page Layouts, locate the row that has a **Page Layout Name** of `Order Layout`.
- In that row, under **Action** click **Edit**.
- In the selection of components, select **Buttons**.
- Drag the **Find Billing Address** button from the **Custom Buttons** area and drop it into the components area.
- Drag the **Find Shipping Address** button from the **Custom Buttons** area and drop it into the components area.
- Click the **Save** button.

Remove the Contract Find Billing Address button.

- In Salesforce.com, navigate to **Setup > Customize > Contracts > Page Layouts**
- In the table of Contract Page Layouts, locate the row that has a **Page Layout Name** of `Contract Layout`.
- In that row, under **Action** click **Edit**.
- In the selection of components, select **Buttons**.
- Drag the **Find Billing Address** button from the **Custom Buttons** area and drop it into the components area.
- Click the **Save** button.

4.2 Uninstall the Installation Package(s)

If you installed the installation package, navigate to **Setup > Develop > Installed Packages**.

- Click **Uninstall** next to the package named either `Hopewiser Atlas` or `Hopewiser Atlas Professional` to complete the uninstallation.

Otherwise if you installed the static resources, Visualforce pages and Find Address buttons manually, please follow the steps in Appendix B.

Appendix A – Installing the components manually

A1 Upload the Static Resources

In Salesforce.com, navigate to **Setup > Develop > Static Resources**.

Upload the **Atlas** zipped resource.

- Click the **New** button.
- In **Name** type `Atlas`.
- In **Description** type `Hopewiser Atlas for Salesforce.com`.
- In **File**, click the **Browse** button and navigate to the **Static Resources** folder in your Atlas for Salesforce installation files. Select **Atlas.zip** then click **Open**.
- In **Cache Control**, select `Public`.
- Click the **Save** button.

Upload the **hpwConfig_xml** text resource.

- Click the **New** button.
- In **Name** type `hpwConfig_xml`.
- In **Description** type `Hopewiser Atlas Configuration`.
- In **File**, click the **Browse** button and navigate to the **Static Resources** folder in your Atlas for Salesforce installation files. Select **hpwConfig_xml.txt** then click **Open**.
- In **Cache Control**, select `Public`.
- Click the **Save** button.

A2 Create the Visualforce Pages

In Salesforce.com, navigate to **Setup > Develop > Pages**.

Create the Lead Address page.

- Click the **New** button.
- In **Label** type `Lead Address`.
- In **Name** type `LeadAddress`.
- In **Description** type `Hopewiser Atlas for Salesforce`.
- In Windows Explorer, navigate to the **Visualforce Pages** folder in your Atlas for Salesforce installation files. Open **LeadAddress.vfp.txt** in Notepad, select all the text (Ctrl+A) and copy it to the clipboard (Ctrl+C).
- In the **Visualforce Markup** tab, delete any existing text (Ctrl+A then Del) then paste the contents of **LeadAddress.vfp.txt** that you just copied (Ctrl+V).
- Click the **Save** button.

Create the Account Billing Address page.

- Click the **New** button.
- In **Label** type `Account Billing Address`.
- In **Name** type `AccountBillingAddress`.
- In **Description** type `Hopewiser Atlas for Salesforce`.
- In Windows Explorer, navigate to the **Visualforce Pages** folder in your Atlas for Salesforce installation files. Open **AccountBillingAddress.vfp.txt** in Notepad, select all the text (Ctrl+A) and copy it to the clipboard (Ctrl+C).
- In the **Visualforce Markup** tab, delete any existing text (Ctrl+A then Del) then paste the contents of **AccountBillingAddress.vfp.txt** that you just copied (Ctrl+V).
- Click the **Save** button.

Create the Account Shipping Address page.

- Click the **New** button.
- In **Label** type `Account Shipping Address`.
- In **Name** type `AccountShippingAddress`.
- In **Description** type `Hopewiser Atlas for Salesforce`.
- In Windows Explorer, navigate to the **Visualforce Pages** folder in your Atlas for Salesforce installation files. Open **AccountShippingAddress.vfp.txt** in Notepad, select all the text (Ctrl+A) and copy it to the clipboard (Ctrl+C).
- In the **Visualforce Markup** tab, delete any existing text (Ctrl+A then Del) then paste the contents of **AccountShippingAddress.vfp.txt** that you just copied (Ctrl+V).
- Click the **Save** button.

Create the Contact Mailing Address page.

- Click the **New** button.
- In **Label** type `Contact Mailing Address`.
- In **Name** type `ContactMailingAddress`.
- In **Description** type `Hopewiser Atlas for Salesforce`.
- In Windows Explorer, navigate to the **Visualforce Pages** folder in your Atlas for Salesforce installation files. Open **ContactMailingAddress.vfp.txt** in Notepad, select all the text (Ctrl+A) and copy it to the clipboard (Ctrl+C).
- In the **Visualforce Markup** tab, delete any existing text (Ctrl+A then Del) then paste the contents of **ContactMailingAddress.vfp.txt** that you just copied (Ctrl+V).
- Click the **Save** button.

Create the Contact Other Address page.

- Click the **New** button.
- In **Label** type `Contact Other Address`.
- In **Name** type `ContactOtherAddress`.
- In **Description** type `Hopewiser Atlas for Salesforce`.
- In Windows Explorer, navigate to the **Visualforce Pages** folder in your Atlas for Salesforce installation files. Open **ContactOtherAddress.vfp.txt** in Notepad, select all the text (Ctrl+A) and copy it to the clipboard (Ctrl+C).
- In the **Visualforce Markup** tab, delete any existing text (Ctrl+A then Del) then paste the contents of **ContactOtherAddress.vfp.txt** that you just copied (Ctrl+V).
- Click the **Save** button.

Create the Configuration page.

- Click the **New** button.
- In **Label** type `Set Atlas Options`.
- In **Name** type `hpw_config`.
- In **Description** type `Hopewiser Atlas Options`.
- In Windows Explorer, navigate to the **Visualforce Pages** folder in your Atlas for Salesforce installation files. Open **hpw_config.vfp.txt** in Notepad, select all the text (Ctrl+A) and copy it to the clipboard (Ctrl+C).
- In the **Visualforce Markup** tab, delete any existing text (Ctrl+A then Del) then paste the contents of **hpw_config.vfp.txt** that you just copied (Ctrl+V).
- Click the **Save** button.

If you have Salesforce.com Professional Edition or higher, create Visualforce pages for Orders and Contracts.

Create the Order Billing Address page.

- Click the **New** button.
- In **Label** type `Order Billing Address`.
- In **Name** type `OrderBillingAddress`.
- In **Description** type `Hopewiser Atlas for Salesforce`.
- In Windows Explorer, navigate to the **Visualforce Pages** folder in your Atlas for Salesforce installation files. Open **OrderBillingAddress.vfp.txt** in Notepad, select all the text (Ctrl+A) and copy it to the clipboard (Ctrl+C).
- In the **Visualforce Markup** tab, delete any existing text (Ctrl+A then Del) then paste the contents of **OrderBillingAddress.vfp.txt** that you just copied (Ctrl+V).
- Click the **Save** button.

Create the Order Shipping Address page.

- Click the **New** button.
- In **Label** type `Order Shipping Address`.
- In **Name** type `OrderShippingAddress`.
- In **Description** type `Hopewiser Atlas for Salesforce`.
- In Windows Explorer, navigate to the **Visualforce Pages** folder in your Atlas for Salesforce installation files. Open **OrderShippingAddress.vfp.txt** in Notepad, select all the text (Ctrl+A) and copy it to the clipboard (Ctrl+C).
- In the **Visualforce Markup** tab, delete any existing text (Ctrl+A then Del) then paste the contents of **OrderShippingAddress.vfp.txt** that you just copied (Ctrl+V).
- Click the **Save** button.

Create the Contract Billing Address page.

- Click the **New** button.
- In **Label** type `Contract Billing Address`.
- In **Name** type `ContractBillingAddress`.
- In **Description** type `Hopewiser Atlas for Salesforce`.
- In Windows Explorer, navigate to the **Visualforce Pages** folder in your Atlas for Salesforce installation files. Open **ContractBillingAddress.vfp.txt** in Notepad, select all the text (Ctrl+A) and copy it to the clipboard (Ctrl+C).
- In the **Visualforce Markup** tab, delete any existing text (Ctrl+A then Del) then paste the contents of **ContractBillingAddress.vfp.txt** that you just copied (Ctrl+V).
- Click the **Save** button.

A3 Create the Find Address buttons

Create the Lead Find Address button.

- In Salesforce.com, navigate to **Setup > Customize > Leads > Buttons, Links, and Actions**
- Click **New Button or Link**.
- In **Label** type Find Address.
- In **Name** type FindAddress.
- In **Display Type** select Detail Page Button.
- In **Behavior** select Display in existing window with sidebar..
- In **Content Source** select Visualforce Page.
- In **Content** select Lead Address [LeadAddress].
- Click the **Save** button.

Create the Account Find Billing Address button.

- In Salesforce.com, navigate to **Setup > Customize > Accounts > Buttons, Links, and Actions**
- Click **New Button or Link**.
- In **Label** type Find Billing Address.
- In **Name** type FindBillingAddress.
- In **Display Type** select Detail Page Button.
- In **Behavior** select Display in existing window with sidebar..
- In **Content Source** select Visualforce Page.
- In **Content** select Account Billing Address [AccountBillingAddress].
- Click the **Save** button.

Create the Account Find Shipping Address button.

- In Salesforce.com, navigate to **Setup > Customize > Accounts > Buttons, Links, and Actions**
- Click **New Button or Link**.
- In **Label** type Find Shipping Address.
- In **Name** type FindShippingAddress.
- In **Display Type** select Detail Page Button.
- In **Behavior** select Display in existing window with sidebar..
- In **Content Source** select Visualforce Page.
- In **Content** select Account Shipping Address [AccountShippingAddress].
- Click the **Save** button.

Create the Contact Find Mailing Address button.

- In Salesforce.com, navigate to **Setup > Customize > Contacts > Buttons, Links, and Actions**
- Click **New Button or Link**.
- In **Label** type Find Mailing Address.
- In **Name** type FindMailingAddress.
- In **Display Type** select Detail Page Button.
- In **Behavior** select Display in existing window with sidebar..
- In **Content Source** select Visualforce Page.
- In **Content** select Contact Mailing Address [ContactMailingAddress].
- Click the **Save** button.

Create the Contact Find Other Address button.

- In Salesforce.com, navigate to **Setup > Customize > Contacts > Buttons, Links, and Actions**
- Click **New Button or Link**.
- In **Label** type Find Other Address.
- In **Name** type FindOtherAddress.
- In **Display Type** select Detail Page Button.
- In **Behavior** select Display in existing window with sidebar..
- In **Content Source** select Visualforce Page.
- In **Content** select Contact Other Address [ContactOtherAddress].
- Click the **Save** button.

If you have Salesforce.com Professional Edition or higher, create Find Address buttons for Orders and Contracts.

Create the Order Find Billing Address button.

- In Salesforce.com, navigate to **Setup > Customize > Orders > Buttons and Links**
- Click **New Button or Link**.
- In **Label** type Find Billing Address.
- In **Name** type FindBillingAddress.
- In **Display Type** select Detail Page Button.
- In **Behavior** select Display in existing window with sidebar..
- In **Content Source** select Visualforce Page.
- In **Content** select Order Billing Address [OrderBillingAddress].
- Click the **Save** button.

Create the Order Find Shipping Address button.

- In Salesforce.com, navigate to **Setup > Customize > Orders > Buttons and Links**
- Click **New Button or Link**.
- In **Label** type Find Shipping Address.
- In **Name** type FindShippingAddress.
- In **Display Type** select Detail Page Button.
- In **Behavior** select Display in existing window with sidebar..
- In **Content Source** select Visualforce Page.
- In **Content** select Order Shipping Address [OrderShippingAddress].
- Click the **Save** button.

Create the Contract Find Billing Address button.

- In Salesforce.com, navigate to **Setup > Customize > Contracts > Buttons and Links**
- Click **New Button or Link**.
- In **Label** type Find Billing Address.
- In **Name** type FindBillingAddress.
- In **Display Type** select Detail Page Button.
- In **Behavior** select Display in existing window with sidebar..
- In **Content Source** select Visualforce Page.
- In **Content** select Contract Billing Address [ContractBillingAddress].
- Click the **Save** button.

Appendix B – Uninstalling the components manually

B1 Delete the Find Address buttons

Delete the Lead Find Address button.

- In Salesforce.com, navigate to **Setup > Customize > Leads > Buttons, Links, and Actions**
- In the table of Buttons, Links, and Actions, locate the row that has a **Name** of `FindAddress`.
- In that row, under **Action** click **Del**.
- Click **OK** to confirm.

Delete the Account Find Billing Address button.

- In Salesforce.com, navigate to **Setup > Customize > Accounts > Buttons, Links, and Actions**
- In the table of Buttons, Links, and Actions, locate the row that has a **Name** of `FindBillingAddress`.
- In that row, under **Action** click **Del**.
- Click **OK** to confirm.

Delete the Account Find Shipping Address button.

- In Salesforce.com, navigate to **Setup > Customize > Accounts > Buttons, Links, and Actions**
- In the table of Buttons, Links, and Actions, locate the row that has a **Name** of `FindShippingAddress`.
- In that row, under **Action** click **Del**.
- Click **OK** to confirm.

Delete the Contact Find Mailing Address button.

- In Salesforce.com, navigate to **Setup > Customize > Contacts > Buttons, Links, and Actions**
- In the table of Buttons, Links, and Actions, locate the row that has a **Name** of `FindMailingAddress`.
- In that row, under **Action** click **Del**.
- Click **OK** to confirm.

Delete the Contact Find Other Address button.

- In Salesforce.com, navigate to **Setup > Customize > Contacts > Buttons, Links, and Actions**
- In the table of Buttons, Links, and Actions, locate the row that has a **Name** of `FindOtherAddress`.
- In that row, under **Action** click **Del**.
- Click **OK** to confirm.

If you have Salesforce.com Professional Edition or higher, delete the Find Address buttons from Orders and Contracts.

Delete the Order Find Billing Address button.

- In Salesforce.com, navigate to **Setup > Customize > Accounts > Buttons and Links**
- In the table of Custom Links, locate the row that has a **Name** of `FindBillingAddress`.
- In that row, under **Action** click **Del**.
- Click **OK** to confirm.

Delete the Order Find Shipping Address button.

- In Salesforce.com, navigate to **Setup > Customize > Accounts > Buttons and Links**
- In the table of Custom Links, locate the row that has a **Name** of `FindShippingAddress`.
- In that row, under **Action** click **Del**.
- Click **OK** to confirm.

Delete the Contract Find Billing Address button.

- In Salesforce.com, navigate to **Setup > Customize > Accounts > Buttons and Links**
- In the table of Custom Links, locate the row that has a **Name** of `FindBillingAddress`.
- In that row, under **Action** click **Del**.
- Click **OK** to confirm.

B2 Delete the Visualforce Pages

In Salesforce.com, navigate to **Setup > Develop > Pages**.

Delete the Lead Address page.

- In the table of Visualforce Pages, locate the row that has a **Name** of `LeadAddress`.
- In that row, under **Action** click **Del**.
- Click **OK** to confirm.

Delete the Account Billing Address page.

- In the table of Visualforce Pages, locate the row that has a **Name** of `AccountBillingAddress`.
- In that row, under **Action** click **Del**.
- Click **OK** to confirm.

Delete the Account Shipping Address page.

- In the table of Visualforce Pages, locate the row that has a **Name** of `AccountShippingAddress`.
- In that row, under **Action** click **Del**.
- Click **OK** to confirm.

Delete the Contact Mailing Address page.

- In the table of Visualforce Pages, locate the row that has a **Name** of `ContactMailingAddress`.
- In that row, under **Action** click **Del**.
- Click **OK** to confirm.

Delete the Contact Other Address page.

- In the table of Visualforce Pages, locate the row that has a **Name** of `ContactOtherAddress`.
- In that row, under **Action** click **Del**.
- Click **OK** to confirm.

Delete the Configuration page.

- In the table of Visualforce Pages, locate the row that has a **Name** of `hpw_config`.
- In that row, under **Action** click **Del**.
- Click **OK** to confirm.

If you have Salesforce.com Professional Edition or higher, delete the Visualforce pages for Orders and Contracts.

Delete the Order Billing Address page.

- In the table of Visualforce Pages, locate the row that has a **Name** of `OrderBillingAddress`.
- In that row, under **Action** click **Del**.
- Click **OK** to confirm.

Delete the Order Shipping Address page.

- In the table of Visualforce Pages, locate the row that has a **Name** of `OrderShippingAddress`.
- In that row, under **Action** click **Del**.
- Click **OK** to confirm.

Delete the Contract Billing Address page.

- In the table of Visualforce Pages, locate the row that has a **Name** of `ContractBillingAddress`.
- In that row, under **Action** click **Del**.
- Click **OK** to confirm.

B3 Delete the Static Resources

In Salesforce.com, navigate to **Setup > Develop > Static Resources**.

Delete the **Atlas** zipped resource.

- In the table of Static Resources, locate the row that has a **Name** of `Atlas`.
- In that row, under **Action** click **Del**.
- Click **OK** to confirm.

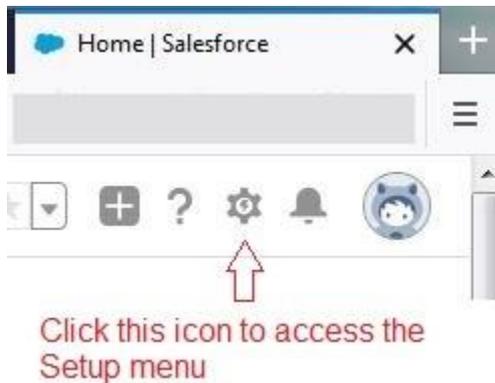
Delete the **hpwConfig.xml** text resource.

- In the table of Static Resources, locate the row that has a **Name** of `hpwConfig.xml`.
- In that row, under **Action** click **Del**.
- Click **OK** to confirm.

Appendix C – Accessing components in Lightning mode

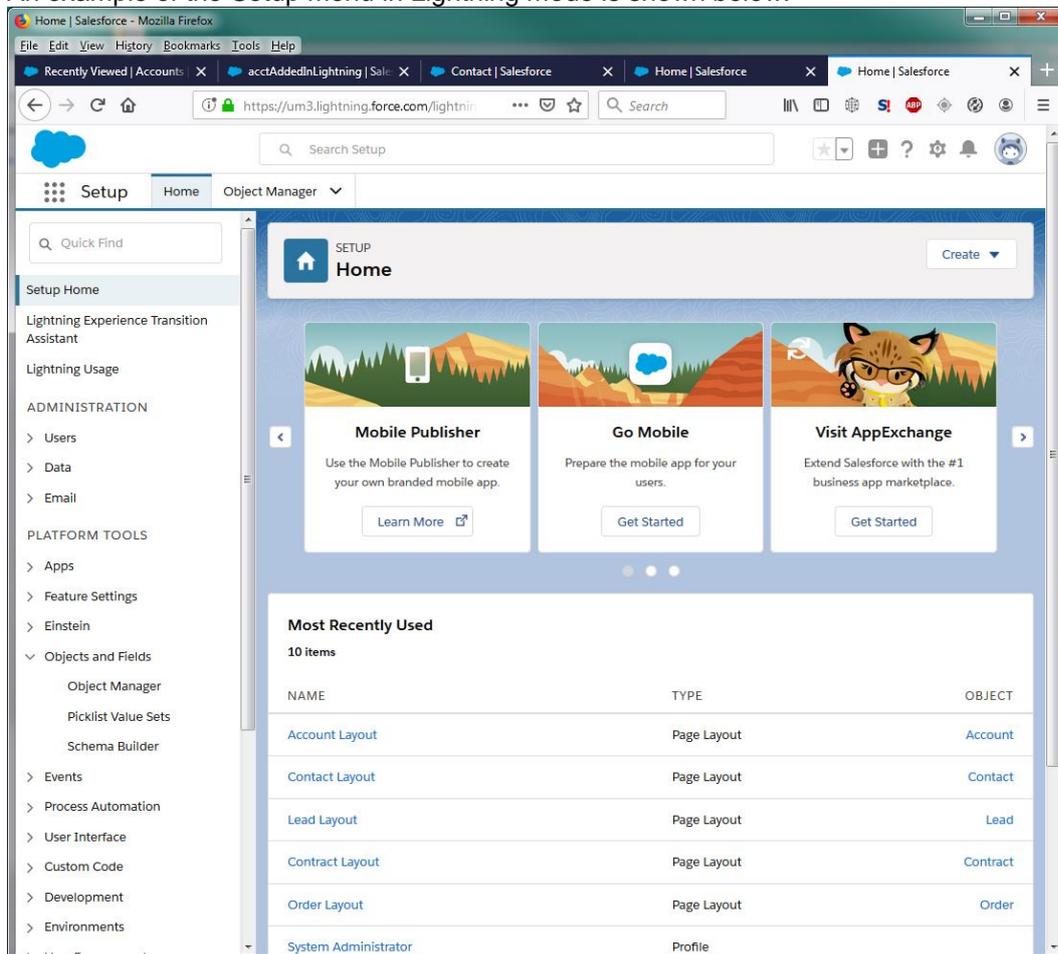
Salesforce.com components and page layouts are accessed through OBJECT MANAGER when you run Salesforce.com in Lightning mode. The OBJECT MANAGER can be accessed through the setup menu.

To display the setup navigation panel, please click on the “Setup” icon on the top right hand corner of the Salesforce.com browser window.



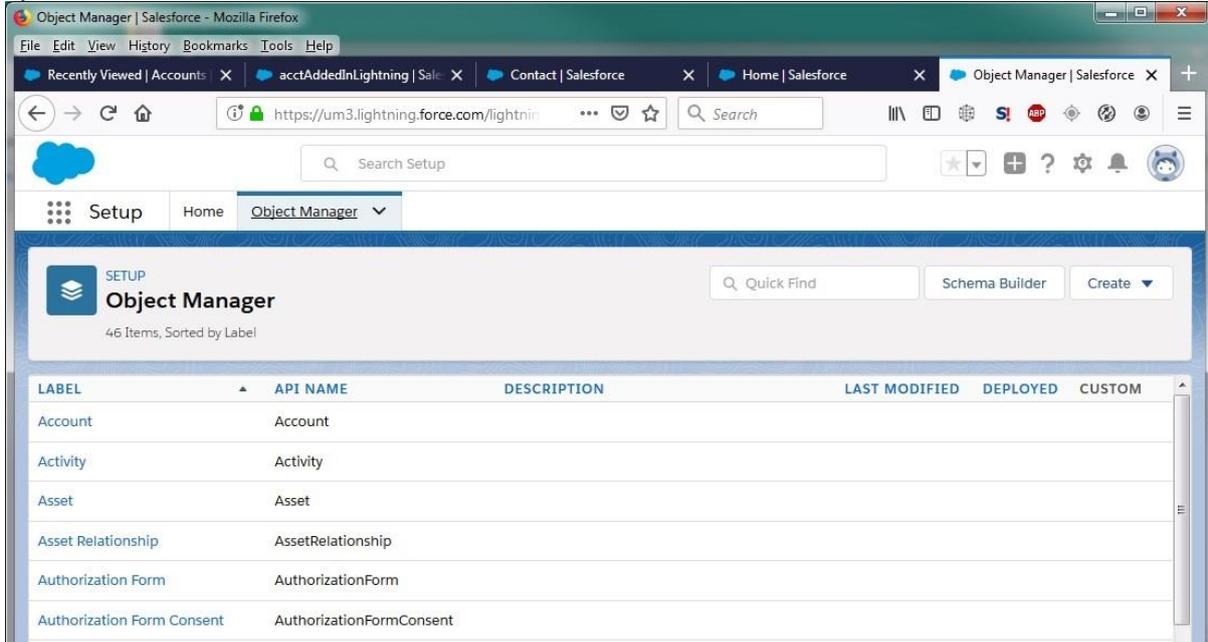
You can then use Quick Find search box to find the various entity page layout objects or follow the steps described in this appendix section to access the relevant objects.

An example of the Setup menu in Lightning mode is shown below:



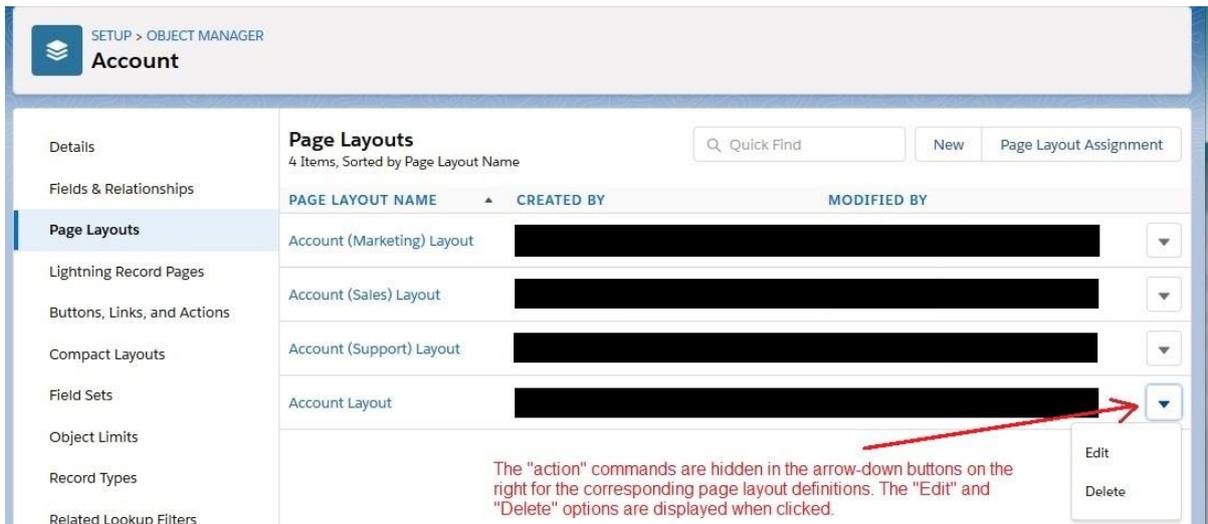
To access the Object Manager menu, navigate to “**Setup > Objects and Fields > Object Manager**” from the side panel or click on the “**Object Manager**” tab at the top of the setup menu.

The screenshot below is an illustration of the Object Manager menu screen with items that are sorted by their label names.



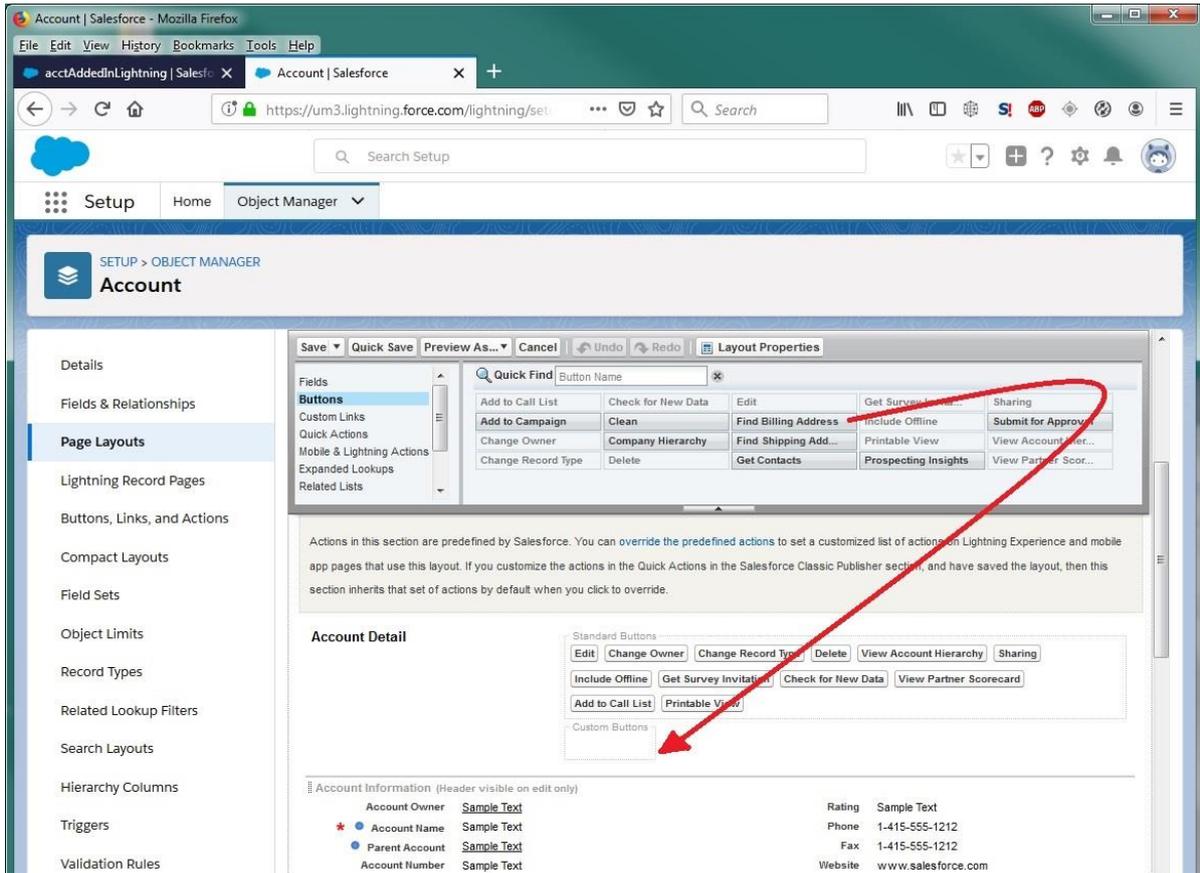
Click on one of the entities listed under the “LABEL” column in the Object Manager menu screen to reveal further object components associated with the selected object.

For example, the account page layout screen below lists 4 layouts that are associated with the **Account** entity when the **Page Layouts** object is selected.



You can then click on one of the listed layouts to display and edit the page layout detail*.

*Note: The **Action** column on the page layout screens as seen in Classic mode is not present in Lightning mode. Instead, you can click on the specific PAGE LAYOUT NAME or use the arrow-down button on the right to edit or delete the appropriate layout details.



When the layout detail screen is displayed, you can drag and drop the relevant components to the “custom” area onto the entity details section.

For example, assuming that you have dragged and dropped the “Find Billing Address” and “Find Shipping Address” buttons onto the “Custom Buttons” area in the Account Detail and saved the account page layout screen, the two custom buttons will be available in the “arrow-down” button on the top right corner of the account screen. This is illustrated below:

